

Technology 8 Course Outline 2014 / 2015

Details

Teacher:	Mr. Foster	Required materials:
Location:	Computer Lab/classroom	<ul style="list-style-type: none">• binder
Duration:	Full year (~60 classes)	<ul style="list-style-type: none">• pencil/pen
Time:	Day 2 – Period 6	Recommended
	Day 3 – Period 2	<ul style="list-style-type: none">• min. 4GB USB flashdrive

Units

1. **Digital Citizenship** – safety, social networking, evaluating websites
2. **Multimedia** – photography, drafting, programming
3. **Office Applications** – word processing, spreadsheets, presentations

Evaluation

Units will be evaluated through activities, assignments, quizzes and tests. With focus, most work can be finished during class time but if more time is required, students may need to make arrangements to use school equipment if equivalent resources are not available at home.

When a class is missed, it is the **student's responsibility** to find out what was missed and discuss with the teacher the possibility to make up any work, notes or tests. Whenever possible, the school should be informed in advance of when they will be absent from class. If possible, work will be sent home for the student to do during the absence.

Digital Citizenship	15%
Multimedia	65%
Office Applications	20%

Policies

Course Communication

This year we plan to explore a new communication tool called **School Connect**. While we become familiar with this new software, we will continue to use Edmodo.com. Edmodo is a free service that allows the posting and receiving of assignments, a classroom blog, cellphone or email notifications as well as confidential posting of grades. Edmodo now offers parent accounts to keep parents informed as well. Another valuable tool is our wiki at <http://pcstech8.wikispaces.com/>. This site contains links relevant to course material that we will be covering.

Preparedness/Effort

Students are expected to arrive to class on time with the required materials: pen/pencil, binder with paper. They also need to memorize any required passwords.

